

SERVICES PROVIDED BY THE FEDERAL MINISTRY OF POWER, WORKS AND HOUSING HIGHWAYS PLANNING DEVELOPMENT DEPARTMENT

Highways Planning and Development Department Services and Permit Approval Duration and Cost						
S/N	SERVICES	DESCRIPTION	REQUIREMENTS	PROCESSING DURATION ESTIMATE	FEE PAYABLE TO SINGLE TREASURY ACCOUNT	REMARKS
1	LEASES FOR USE OF FEDERAL HIGHWAYS RIGHT OF WAY(ROW)/SETBACKS					
a	Telecom Cable Laying	Involves excavation of the ROW to lay ducts for fibre optic cables and use of thrust boring at road crossings	Application for access to be made to the Honourable Minister stating the route required with start and end points of cable laying and total length applied for Joint Inspection by Ministry officials from Headquarters and Field office with the applicant Evidence of payment of outstanding annual maintenance fees for earlier approvals	Three Weeks	Initial cable Laying: N145/m Thrust Boring: N350,000/location Yearly Maintenance fee: N20/m	Applications that meet the stipulated requirements would be processed by the Ministry
b	Outdoor Advertisement	Involves installation of advert Bill Boards on Unipole, Gantry, Hoarding on Vehicle Bridges and Lamp posts Advertisements are not allowed on Foot/ Pedestrian Bridges	Joint Inspection by Ministry officials from Headquarters and Field office with the applicant Evidence of registration with OAA and APCON Current Tax Clearance Certificate Submission of Engineering Design of Advert	Three Weeks	Signboards-Up to 2m ² = N500 Bill Boards above 2m ² = N1,000 Unipoles/Gantry (m ²)= N2,500 Each Lamp post = N15,000	Due to current Right of Way (RoW) recovery, the Ministry has put on hold processing of requests on application for outdoor adverts
c	Use of Open Spaces	Involves the use of Federal Highway Setbacks for Beautification, craft, workshops, car-wash in line with the State and Local Government town planning programme	Joint Inspection by Ministry officials from Headquarters and Field office with the applicant Submission of drawings showing layout for intended use of the location	Three Weeks	Open Spaces For artisans = N150/m ² Motor park, Car sales, Companies & Plazas = N150/m ² Fenced Government yards = N750/m ² Fenced Government yards with use of available facilities = N1000/m ² Open Spaces Under Bridges For artisans = N250/m ² Motor park, Car sales, Companies & Plazas = N500/m ² Fenced Government yards = N1000/m ² Fenced Government yards with use of available facilities = N2000/m ²	Due to current Right of Way (RoW) recovery, the Ministry has put on hold processing of requests on application for open spaces/under bridges

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	d	Laying of Gas/Utility Pipe Lines Involves excavation of the ROW to lay utility lines and use of thrust boring at road crossings	Joint Inspection by Ministry officials from Headquarters and Field office with the applicant Submission of drawing showing planned route for the pipeline Submission of as laid drawings if approval is given	Three Weeks	Initial pipe Laying: N250/m Thrust Boring: N350,000/location Yearly Maintenance fee: N100/m	Applications that meet the stipulated requirements would be processed by the Ministry
	c	Access to Properties Involves creating direct access to properties from the Federal Highway	Submission of drawings showing layout of the access to indicate deceleration and acceleration lanes and any other necessary traffic facilitation measures	Three Weeks	N350,000/access	Applications that meet the stipulated requirements would be processed by the Ministry
2 HEAVY DUTY VEHICLES/ SPECIAL LOAD PERMIT						
	a	Permits for special Goods Permission required to carry Goods/Load outside the dimensions stipulated in the Highway Act	Submission of dimensions of the Goods/Load with date of planned for moving it on the Federal Highway Field inspection to evaluate the route to be traversed by Ministry officials and applicant	Three Weeks	Violators will be fined/pay for any damages caused and load would not be allowed to continue journey on the Federal Highway	Applications that meet the stipulated requirements would be processed by the Ministry
	b	Permits for Heavy Goods Vehicles Approval required for Heavy Goods Vehicles Ply on Federal Highways	Submission of vehicle registration details with vehicle pictures and authentic certificate of Road worthiness	Three Weeks	HGV low loader = N15,000/year HGV 2-6 Axles = N10,000/year	Applications that meet the stipulated requirements would be processed by the Ministry
	3	STATUTORY DOCUMENTS These Statutory Documents governing activities on the Federal Highways Network which include: The Federal Highways Act, Standard Conditions of Contract, General Specifications (Roads and Bridges), Highway Design Manual and The Federal Highways Inventory	Formal request for the document and stating purpose for which they are required	Two Weeks	One (1) set of documents = N100,000	Applications that meet the stipulated requirements would be processed by the Ministry
NB						
i) ROW/ Road Setback approvals from Federal Ministry of Power, Works and Housing for advertisement and use of open spaces are subject to permit from the relevant respective State/ Local Government authorities prior to using the ROW/ Road Setback						

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ii)	Evidence of Company Registration with Corporate Affairs Commission and up to date tax clearance certificate					